

NORTON PARISH COUNCIL – ORDINARY MEETING**Date:** Tuesday 19th June 2012**Time:** 19.30**Venue:** Norton Village Hall**Clerk:** Sharon Foster

Minute	Agenda Item/Outcome	Action																
	In attendance: Cllr M Goodman (Chairman) Cllr L Davidson Cllr T Kirby Cllr C Thomas Cllr K Russell Mrs S Foster (Clerk) 0 members of the public																	
12.97	Acceptance of Apologies Cllr D Noha – in South Africa Cllr S Yates – at DDC Parish & Town Councils' Meeting																	
12.98	Declaration and Nature of Interests in matters on the Agenda None.																	
12.99	Review of Parish Councillors' Areas of Special Interest The following were agreed: <table border="0"> <tr> <td>Daventry Villages Together</td> <td>Cllr Kirby</td> </tr> <tr> <td>Footpaths</td> <td>No-one for the moment</td> </tr> <tr> <td>Grass mowing</td> <td>Cllr Goodman</td> </tr> <tr> <td>Highways</td> <td>Cllr Davidson</td> </tr> <tr> <td>Jack's Patch</td> <td>Roger Saunders to report back to Parish Council</td> </tr> <tr> <td>Planning</td> <td>Cllr Yates</td> </tr> <tr> <td>Street lights</td> <td>Cllr Noha</td> </tr> <tr> <td>Trees/hedges</td> <td>Cllr Goodman</td> </tr> </table>	Daventry Villages Together	Cllr Kirby	Footpaths	No-one for the moment	Grass mowing	Cllr Goodman	Highways	Cllr Davidson	Jack's Patch	Roger Saunders to report back to Parish Council	Planning	Cllr Yates	Street lights	Cllr Noha	Trees/hedges	Cllr Goodman	
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12.100	Co-option onto Parish Council Process to continue. Cllr Goodman to contact Tony & Charlotte Moreton-Heathcote.	Cllr Goodman																
12.101	Open Section No members of the public present.																	
12.102	Approve Minutes of the Annual meeting held on 15 th May 2012 Draft minutes had been circulated. However, in the absence of Cllrs Noha and Yates, the matter had to be deferred to the July meeting.																	
12.103	Actions from Previous Minutes (not covered on agenda. For report only) The Clerk and Cllr Goodman will meet on Thursday to put together the Audit explanation for financial year 2011/12. The Clerk will arrange the transfer of £500 to the Jack's Patch account.	Clerk/ Cllr Goodman Clerk																
	PLANNING																	
12.104	DA/2012/0341 Land at Monksmoor, Welton Lane, Daventry Removal of Condition No 24 and variation of Condition No 44 both as attached to outline planning permission 07/0161/OUTWND Proposal: to object with concerns over extra traffic using Norton as a 'rat-run' and the risk of houses being built before the infrastructure is in place. Proposed by Cllr Kirby, seconded by Cllr Russell. All in favour. Carried.	Clerk																

	DA/2012/0203 Two storey side extension Canal Cottage, 154 Norton Junction, Long Buckby Wharf Approved																																					
	FINANCE																																					
12.105	Present Bank Reconciliation by Responsible Financial Officer <table border="1" style="width: 100%;"> <tr> <td>HSBC Playing Field Account (BMM)</td> <td style="text-align: right;">£ 794.25</td> </tr> <tr> <td>HSBC Current (Community)</td> <td style="text-align: right;">£ 4,764.55</td> </tr> <tr> <td>HSBC Savings (Community Savings)</td> <td style="text-align: right;">£ 3,465.08</td> </tr> <tr> <td>HSBC Deposit Bond</td> <td style="text-align: right;">£ 15,000.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£24,023.88</td> </tr> <tr> <td>Less unrepresented cheque</td> <td style="text-align: right;">£ 1,130.81</td> </tr> <tr> <td>Revised total</td> <td style="text-align: right;">£22,893.07</td> </tr> </table>	HSBC Playing Field Account (BMM)	£ 794.25	HSBC Current (Community)	£ 4,764.55	HSBC Savings (Community Savings)	£ 3,465.08	HSBC Deposit Bond	£ 15,000.00	Total	£24,023.88	Less unrepresented cheque	£ 1,130.81	Revised total	£22,893.07																							
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12.106	Approve payments and sign cheques. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Cheque No.</th> <th style="text-align: center;">Amount Total</th> <th style="text-align: center;">VAT</th> <th style="text-align: center;">Amount w/o VAT</th> <th style="text-align: center;">Payee</th> <th style="text-align: center;">Authority</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">100165</td> <td style="text-align: right;">65.62</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">65.62</td> <td>S Foster – Expenses April</td> <td>LGA 1972 s214</td> </tr> <tr> <td style="text-align: center;">100174</td> <td style="text-align: right;">87.54</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">87.54</td> <td>S Foster - Salary</td> <td>LGA 1972 s214</td> </tr> <tr> <td style="text-align: center;">100175</td> <td style="text-align: right;">17.00</td> <td style="text-align: right;">0.00</td> <td style="text-align: right;">17.00</td> <td>S Foster – Expenses May</td> <td>LGA 1972 s214</td> </tr> <tr> <td style="text-align: center;">100176</td> <td style="text-align: right;">186.00</td> <td style="text-align: right;">31.00</td> <td style="text-align: right;">155.00</td> <td>S Hartwell - Mowing</td> <td>Highways Act 1980</td> </tr> <tr> <td style="text-align: center;">100177</td> <td style="text-align: right;">186.00</td> <td style="text-align: right;">31.00</td> <td style="text-align: right;">155.00</td> <td>S Hartwell - Mowing</td> <td>Highways Act 1980</td> </tr> </tbody> </table> <p>Proposal: To approve all above cheques. Proposed by Cllr Goodman, seconded by Cllr Russell. All in favour. Carried.</p>	Cheque No.	Amount Total	VAT	Amount w/o VAT	Payee	Authority	100165	65.62	0.00	65.62	S Foster – Expenses April	LGA 1972 s214	100174	87.54	0.00	87.54	S Foster - Salary	LGA 1972 s214	100175	17.00	0.00	17.00	S Foster – Expenses May	LGA 1972 s214	100176	186.00	31.00	155.00	S Hartwell - Mowing	Highways Act 1980	100177	186.00	31.00	155.00	S Hartwell - Mowing	Highways Act 1980	Clerk
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12.107	Income received <table style="width: 100%;"> <tr> <td style="width: 150px;">£ 456.88</td> <td>Rent for The Pound</td> </tr> <tr> <td>£4,000.00</td> <td>DDC Precept ½ year payment</td> </tr> <tr> <td>£ 986.45</td> <td>VAT Refund</td> </tr> </table>	£ 456.88	Rent for The Pound	£4,000.00	DDC Precept ½ year payment	£ 986.45	VAT Refund																															
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12.108	Highways update by Cllrs Yates/Davidson Cllr Yates has been chasing the matter of grass cutting on the A5. Concern was expressed by Councillors regarding safety. Proposal: to write to PCSO Thompson, copy to District Councillor Osborne and Chris Heaton-Harris MP stating concerns of the Parish Council. Proposed by Cllr Russell, seconded by Cllr Kirby. All in favour. Carried.	Clerk																																				
	OTHER BUSINESS																																					
12.109	Cllr Davidson’s details for website Details had been received for both Cllr Davidson and Cllr Thomas. These will now be forwarded to Mike Jenkins.	Clerk																																				
12.110	Update on Jack’s Patch The Clerk reported that Digley Associates would carry out an inspection for £40. Proposal: to appoint Digley Associates to carry out this year’s inspection and cancel RoSPA. Proposed by Cllr Kirby, seconded by Cllr Davidson. All in favour. Carried. The Clerk was requested to find out what preservative is on the furniture at Jack’s Patch.	Clerk Clerk																																				

12.111	Consider design proposals for flower troughs at village gateways Discussion took place and it was agreed to defer the matter to January 2013. In the meantime, Cllr Russell would look into costs and designs of troughs. Cllr Goodman will ask the mowing contractor to mow under the signs for the moment.	Cllr Russell Cllr Goodman																						
12.112	Staining of bench and also legs on Parish Notice Board Discussion took place and it was generally agreed that the bench would be left for the moment. Cllr Kirby would action staining the legs on the notice board	Cllr Kirby																						
12.113	Consider re-introducing Parish Newsletter Discussion took place. Cllr Russell would research further and report back.	Cllr Russell																						
12.114	Consideration of Business High Interest Deposit Bond maturing Proposal: to re-invest the Bond for another 6 months. Proposed by Cllr Russell, seconded by Cllr Davidson. All in favour. Carried.	Clerk																						
12.115	Consideration of expenses policy Proposal: to adopt draft drawn up by Cllr Davidson. Proposed by Cllr Davidson, seconded by Cllr Thomas. All in favour. Carried.																							
12.116	Consideration of dog control issue Discussion took place with regards to the issue of an alsation which has bitten a number of other dogs and at least one person. Proposal: to write to the Dog Warden at Daventry District Council. Proposed by Cllr Goodman, seconded by Cllr Davidson. All in favour. Carried.	Clerk																						
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FINAL CONCLUSION OF MEETING																								
12.118	Raise matters for report only Cllr Goodman reported that long-standing member of the Norton community and ex-Chairperson Mary Burwell had passed away recently.																							
12.119	Close of Meeting Meeting closed 21.25.																							
Signed	<p>.....</p> <p>Cllr Mike Goodman Chairman</p> <p style="text-align: right;">Date</p>																							

2012 06

Initialed